

# Codicil for Independent Arts



If you would like to remember Independent Arts in your Will, you can do this easily by adding a codicil form to your existing Will. It is advisable to contact a solicitor if you have multiple wills or codicils already in existence, or if you are drawing up your Will for the first time. For further information please call the office on 01983 822437 and ask for the chief executive, who will call you back.

## Simple Steps:

1. Complete and date this codicil form.
2. Sign your name in the presence of two adult witnesses. It is essential that the two witnesses are with you and see you when you sign.
3. No beneficiary or executor of your Will (or any person in marriage or civil partnership with the beneficiary or executor) should be a witness.
4. Ask your witnesses to complete and sign the witness section. All must be present at this point.
5. You should then date the codicil opposite your signature where indicated.
6. Keep your Will and codicil together in a secure place, but do not attach the codicil to your Will, for example, with a paper clip as this can cause problems later.
7. Give a copy of your Will and codicil to an executor or close friend, with a note detailing the location of the original. It is important to ensure both the original Will and codicil remain together.

I (full name)

of (Address)

(Postcode)

**declare this to be a 1st / 2nd / 3rd / Codicil to my Will, dated and made:**

(insert date of will)

**In addition to any Gifts in my Will, I leave:**

**% share of the residue of my estate; or the sum of**  **£**

**and/or the following specific item(s):**

**to Independent Arts \*, The Creative Hub, 48/49 High Street, Newport, Isle of Wight PO30 1SE for its charitable purposes, and I direct that the receipt of a duly authorised officer of Independent Arts shall be sufficient to discharge to my personal representatives. In all remaining respects, I confirm my Will and any other codicils thereto.**

**Signature**

**Date**

**Signed by the afore mentioned in our presence and witnessed by us in the presence of him/her and of each other.**

**Witness 1** (full name)

(Address)

(Occupation)

(Signature)

**Witness 2** (full name)

(Address)

(Occupation)

(Signature)